

COMMISSIONERS APPROVAL

CHILCOTT *ay*

LUND *BT*

THOMPSON *at*

TAYLOR (Clerk & Recorder)

Date.....October 26, 2006

Members Present.....Commissioner Greg Chilcott, Commissioner Betty Lund and Commissioner Alan Thompson

Minutes: Glenda Wiles

The Board met for a Department Head meeting. Items of discussion are as follows:

Various Office Updates:

- 9-1-1 will have their Enhanced system up and running shortly which will give caller locations/address.
- Civil Counsel James McCubbin's last day with Ravalli County is November 9th. He is going to work for Missoula County as a Civil Deputy County Attorney. If you have any issues that he is working on, send him an email so he can put a list together for George Corn.
- I.T. Director Joe Frohlich is working with McLeod again in order to straighten the phone book out for the Directory. The first number located in the directory will be our switch board, 375-6868. This is for citizens who need various numbers for all of the county offices by alphabetical order. It was also noted if a citizen calls your office looking for other office phone numbers, you can transfer them into the 6868 number and they have access to phone numbers that are public.
- Youth Detention and Justice Court have expanded and remodeled. They invited everyone to see their offices.
- Accounting/Claims: Jana Exner indicated while the claims deadline is the 5th and 20th of the month, that does not mean the checks are ready that date. They have to be entered into the system, signed off by the Commissioners then mailed out. Also on claims, please attach an invoice and/or packing slip which describes the items. Statements do not work as the auditors need detail.
- Long Distance Codes: Glenda Wiles passed out listings for each office showing their account codes. The list needs to be updated for billing purposes. Also she asked that everyone utilize their internet services for yellow/white pages when looking up phone numbers rather than calling information as each call to information costs \$.95 cents which the Commissioners end up paying for.
- Local Government Study Commission recommendations: The Commissioners expressed their dissatisfaction in all five ballot issues discussing the negative impacts on county government. Everyone is encouraged to vote on November 7th.

- Employee Appreciation Hour: is on December 20th. Commissioner Lund encouraged everyone to participate in skits, decorations and clean up.

In other business, Commissioner Thompson met on site with other Park Board Members for the Hawke's Estates Subdivision on Eastside Highway.

The Board met for a request to release a portion of the Arrow Hill Ranch Subdivision letter of credit. Commissioner Lund was not present for this meeting. Planner Shaun Morrell was present and relayed that he has been on site with the Engineer, Tom Hanson of PCI. Partial improvements have been completed and have been certified as completed with the engineer's certification. Commissioner Thompson made a motion to adopt Resolution No. 1981 which allows the release of partial funds based upon Planning Staff's recommendation and the engineer's certification. Commissioner Chilcott seconded the motion and all voted "aye".